

DISPLAY BANNER ORDER FORM



Date Submitted	Required Date	Job Number <i>PRINT CENTRE</i>	Quote # <i>PRINT CENTRE</i>	Job Number <i>PRINT CENTRE</i>
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via Gate 11 Botany Street, Level 1, 157 Mathews Building, Kensington, NSW 2052

Please use Adobe Acrobat Reader (free to download from [here](#)) or a full version of Adobe to complete this form

T: (02) 9385 3222 E: unswprint@unsw.edu.au

CLIENT DETAILS *(Required prior to order being processed)*

Submitted by		Tel/Extn.		Email	
<input type="text"/>		<input type="text"/>		<input type="text"/>	
Position/Title		School/Department		Building/Location No. Room	
<input type="text"/>		<input type="text"/>		<input type="text"/>	

PAYMENT METHOD

Account *(Please complete details below)*
 EFTPOS EFTPOS Payment Received (Date):

Financial Approver: Authorised by:

Position/Title: Date:

Account	Fund	Department ID	Program	Class	Project
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

COPYRIGHT DECLARATION

Submitted by:

Please select one only:

I declare that copying this material will not infringe copyright.
 I am authorised to make a declaration on their behalf that copying this material will not infringe copyright

Title/Position:
 Authorised by:

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REQUEST DETAILS

Job Title Quantity

Quote
 PDF Proof
 Hardcopy Proof

Pull Up Banner Type (Polypropylene)

Premium pull up banner (2000 x 830mm)
 Deluxe pull up banner (2000 x 850mm)
 Dual deluxe pull up banner (2000 x 850mm)
 Mini exhibition banner A4
 Mini exhibition banner A3

Other Display

"A" Frame
 Snap Frame
 Foam Core Mount
 Outdoor Poster Stand

SPECIAL INSTRUCTIONS

File Specifications (Important - Please Read)
 Ensure that the file is 300dpi of actual image size and with 5mm bleed on right/left and 20mm bleed on top/bottom of the banner. PDF and JPEG in CMYK accepted.

PRINT CENTRE USE ONLY

Item	To Approval	Client OK	To Print	Date Due	Delivered	Job Completed
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

DELIVERY OPTIONS

Delivery Required *

Collect Order

* Delivery charges will apply